

THE LINK PUBLICATION SOCIETY INC.

HOW TO APPLY FOR THE DOUG LESLIE BURSARY

October 2017

The Doug Leslie Bursary is an annual bursary to one undergraduate contributor in financial need for \$1,000, or two contributors for \$500.

This isn't a merit-based award, but your dedication to *The Link* will be considered, so please cite past projects or planned projects, if any.

Applicants must have staff status (four (4) contributions) from the semester the application is due (usually the fall semester), although contributions from the previous semester also count towards eligibility for the bursary (usually the previous winter semester). Current masthead are also eligible for the bursary.

1. Read the policy.
2. Read this "How-To."
3. Know your audience (working members of the professional media, former Linkies, one (1) member from the Dean of Students office and one (1) member from TLPS Board).
4. Describe your financial need.
5. Discuss how the bursary will help you overcome barriers to contribute to *The Link*.
6. Describe future projects you would take up for *The Link* if the award is won.
7. Describe your commitment to *The Link*.
8. You must be a registered and returning student for the following year.
9. You must submit a letter that is one to two (1-2) pages.
10. You must submit three (3) contribution samples.
11. Submit an electronic version of your application to secretary@thelinknewspaper.ca before the deadline.

Although the award is primarily meant to encourage contributors in financial need, avoid using language that gives committee members an "ultimatum" (i.e. "If I don't get this award, I'll have to leave my position or stop contributing to *The Link*"). Editors are encouraged to bring serious issues that may affect their ability to finish their mandate to the Editor-in-Chief—not Doug Leslie committee members.

If you have any questions about the process, please refer to the policy and contact the Editor-in-Chief for further clarification.